

GROSSMONT COLLEGE

Classified Senate

Friday, August 30, 2019

1:30 pm – 3:00 pm

ASGC Board Room

Minutes

Classified Senate Code of Ethics: The Senate recognizes its responsibility and obligation to the classified membership. It serves and is committed to conducting its business with honesty, integrity, and professionalism to achieve the established mission and vision as described in the Senate Constitution. To that end, Senate is committed to accountability and transparency.

The Senate Code of Ethics applies to all employees of the Classified Senate. Classified Senate members share the fundamental responsibility to always act with integrity and in a manner that reflects the best interests of the Grossmont College Senate and its membership. Executive Board members of the Senate shall conform their conduct to the following Standards of Ethics:

Equitable access to participatory governance for all classified employees • Advocating for all classified employees with impartiality • Make every effort to ensure the stance taken at the site, or District wide, consensus of the majority of the Senate Executive Board • Professionalism that builds confidence and trust in both the classified leadership and classified membership that serve this District

EXECUTIVE OFFICERS	SENATORS	SENATORS
✓ Cindy Emerson-President	✓ Alexis Lytle	✓ Kirstyn Wagner
<input type="checkbox"/> Elaine Adlam-Vice President	✓ Bryan Lam	✓ Michele Martens
✓ Iliana Garcia-Secretary	✓ Colleen Parsons	<input type="checkbox"/> Nadia Almaguer
✓ Dana Mints-Treasurer	✓ Diana Barajas	✓ Pat Murray
GUESTS	<input type="checkbox"/> Graylin Clavell	✓ Rochelle Weiser
✓ Jocelyn Pacheco-Fonseca	<input type="checkbox"/> Indira Saldana-Warren	✓ Ryan Cline
✓ Dawn Heuft	<input type="checkbox"/> Keith Turner	✓ Shardai Zaragoza
	<input type="checkbox"/> James Cho	✓ Vaunette Allen

ROUTINE BUSINESS	
1. Welcome/Crowd Breaker	Meeting was called to Order by Cindy Emerson at 1:33PM
2. Public Comment	
3. Additions/Deletions to Agenda	
4. Approve 07/25/2019, 08/16/19 Meeting Notes	Colleen Parson motioned to approve 7/25/19 minutes, Alexis Lytle seconded, motioned approved by consensus Rochelle Weiser motioned to approve 8/16/19 minutes, Colleen Parson seconded, motion approved by consensus

<p>5. Communication Workgroup Report</p>	<p>The Communication Workgroup is creating a flowchart and outline of the communication plan. The workgroup will present and request feedback from the rest of Senate at the 09/06/2019 meeting.</p> <p>Elaine Adlam created laminated yellow cards with questions each classified member should ask themselves as they are attending committee meetings. It was requested that everyone take one for themselves and one to for any other Classified Professionals sitting on a committee that are not present today.</p>
<p>6. Equity Belief Statement-Dana Mints, Shardai Zaragoza, Diana Barajas</p>	<p>The College Council will be meeting on 09/05/2019 to review our comments regarding the Equity Belief Statement.</p> <p>As a group the consensus was to suggest this change to the last paragraph of the equity statement: “We believe we are performing to the best of our ability and commit to continuous improvement.”</p> <p>Cindy Emerson called for a vote to recommend the changes to the last paragraph of the from the Equity statement to state: “We believe we are performing to the best of our ability and commit to continuous improvement.” The statement change was approved by consensus.</p> <p>Discussion was had as to whether or not the Linton quote should be included in the Equity Statement. It was the consensus of the group that the quote should be removed due to a lack of need to add another person’s definition of equity when the campus is creating its own definition.</p> <p>Cindy Emerson called for a vote to recommend excluding the Linton quote from the Equity statement, approved per consensus.</p>

NEW BUSINESS	
<p>7. MOU-CSEA/Classified Senate</p>	<p>Discussion had regarding a need to revise and renew the MOU with CSEA. Discussion held. The current MOU in use is the one signed in 1994. A more recent MOU was developed but not signed by any party. It was agreed that Senate will wait for that updated MOU to be sent to us before we continue the conversation.</p> <p>Action Item: Bryan Lam will send the recent MOU to the Eboard, and then we will add back on Agenda to discuss if we can move forward with that one version or discuss updates.</p>

COMMITTEE REPORTS	
8. Student Success & Equity Committee Dana Mints, Shardai Zaragoza, Diana Barajas	Danas Mints presented, PowerPoint attached to minutes. Strategic goal guided pathways Metrics in Student Equity Plan: Access, Retention, Momentum, Completion, and transfer.
9. Facilities Committee Vaunette Allen, Andy Timm	<p>The committee is working on the 5 year plan for the campus. Based on initial discussions it is expected that the campus will probably be in construction for the next 7 years. The Arts building and the remodel of the 500 buildings are projects that have already been funded.</p> <p>The Facilities Committee has been meeting in the Summer and is working on the new Master Plan. The Master Plan will be open for public comment. A town hall meeting will be scheduled soon.</p> <p>An item being discussed as a part of the new Master Plan is the idea of building a three story building where the Bookstore is now located.</p> <p>The Master Plan will be brought to Senate to be reviewed and discussed, voted on, and add any comments/suggestions. Then it will go to the College Council. This will all happen in the next couple of months since the Master Plan needs to be approved by November for accreditation purposes.</p> <p>Next Senate meeting Facilities will bring more information regarding the projects going into the Master Plan.</p>

<p>10. Professional Development Committee Ryan Cline, Dawn Heuft</p>	<p>Feedback was requested from Convocation by the Professional Development Department. Feedback was mostly positive.</p> <p>There was positive feedback from both the Equity and Meditation trainings. Discussion had regarding the need to develop a space for staff to develop presentations and set up meetings./feedback from both was that they were done very well, and overall positive feedback. There is a need for a space/place where staff/faculty can meet and share ideas. A space specifically for staff that is not used for other purposes than to allow staff to use Development tools, make presentations, and set up meetings.</p>
<p>11. College Council Nadia Almaguer, Cindy Emerson, Michele Martens, Colleen Parsons</p>	<p>College Council had several presentations, including a presentation regarding the Equity Statement.</p> <p>Voted on the staffing prioritization list that came from the Staffing Committee. The position for Director of Student Development was approved to be a strategic hire.</p>
<p>12. Staffing Caroline Althaus, Bryan Lam, Jessica Lee</p>	<p>Dr. Nabil spoke regarding the need for three specific three positions: a Technician for the Visual and Performing arts center and two custodial positions, and the Director for the International Programs, this last position would help with recruitment.</p>
<p>13. Planning & Institutional Effectiveness Jocelyn Pacheco-Fonseca, Nadia Almaguer, Alexis Lytle</p>	<p>Dr. Jocelyn Pacheco-Fonseca gave a presentation on what the PIEC committee has been working on. Presentation is attached to these minutes.</p> <p>Questions were asked regarding where the data was coming from and limitations of data, such as undocumented students missing from data.</p>

FOR CONSENSUS	
<p>14. Equity Belief Statement</p>	<p>Cindy Emerson called for a vote to recommend the changes to the last paragraph of the from the Equity statement to state: "We believe we are performing to the best of our ability and commit to continuous improvement." approved by consensus. Cindy Emerson called for a vote to recommend excluding the Linton quote from the Equity statement, approved by consensus</p>

FOLLOW-UP (5 minutes)

Who	Item	Timeline

WORK AHEAD: Thank you grams,

NEXT MEETING: Friday, September 6th, 2019 the ASGC Board Room between 1:30 pm and 3:00 pm

DRAFT

DRAFT